

Enter todays date: July 1, 2008

## Corporate Planning Information

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Developing a corporate plan requires many steps, one of the first is to gather data and determine your goals and objectives. This document is designed to record factual information such as share structure, assets and liabilities for one company. Start a new fact finder for each company you own shares in, a maximum of 2 holding and 4 Operating companies can be included. Once completed it will help us to clarify your current situation and identify any problems and opportunities as they relate to your goals and objectives.

To begin, enter today's date and answer each of the questions on the following pages to the best of your knowledge, the more accurate the answers the better the results you can expect from this process. Each page also includes a section for notes and comments. Use this to provide additional information you feel is important or for questions you may have.

It is recommended that you save the file after completing each page to avoid accidentally losing your work to an unexpected malfunction.

# Corporate Planning Information

			Notes
Name of company			
Type of company			
Available Small Business Capital Gains exemption			
Client			
Spouse			
<b>Preferred Share Structure</b>			
Paid up capital (PUC)			
Fair market value (FMV)			
	Number	ACB	
Client			
Spouse			
Family Trust			
HoldCo 1			
HoldCo 2			
Other Shareholders			
<b>Common Share Structure</b>			
Paid up capital (PUC)			
	Number	ACB	
Client			
Spouse			
Family Trust			
HoldCo 1			
HoldCo 2			
Other Shareholders			
<b>Estate Planning</b>			
Redeem shares at death		Yes	
Value of shares not to be redeemed			
Maximum non-taxable capital dividend		50.00%	
<b>Corporate Values</b>			
	Value	Index	
Goodwill			
Fixed assets			
Other assets			
Current RDTOH balance			
Current CDA balance			

# Corporate Planning Information

<b>Dividend Payments</b>			<b>Notes</b>
Payment amount	Regular	Investment	
Amount			
From year			
To year			
Index			
Payment allocation			
Client			
Spouse			
Family Trust			
HoldCo 1			
HoldCo 2			
Other Shareholders			
Payment assumptions			
Redeem shares	No	No	
Share type			
Draw down "Other Assets"			
<b>Investment Distributions</b>			
Recapture annual RDTOH		No	
Flow through annual CDA		No	
Payment allocation			
Client			
Spouse			
Family Trust			
Other Shareholders			
Payment assumptions			
Redeem shares		No	
Share type			
<b>Bonus Income</b>			
Payment amount		Bonus Income	
Amount			
From year			
To year			
Index			
Payment allocation			
Client			
Spouse			
Family Trust			
HoldCo 1			
HoldCo 2			
Other Shareholders			

# Corporate Planning Information

Corporate Investments				Notes
	Amount	ACB		
Cash & Equivalents				
Canadian Bonds				
Foreign Bonds				
Canadian Equities				
Foreign Equities				
Total				
<b>Investment Cash Flow</b>				
	Deposits	Withdrawals		
Amount				
From year				
To year				
Index	3.00%	3.00%		
Frequency	Monthly	Monthly		
Timing	Last day	Last day		
<b>Corporate Real Estate</b>				
	Property 1	Property 2		
Current value				
Adjusted cost base (ACB)				
Cost base of building				
Current CCA				
Annual CCA %				
Mortgage amount				
Mortgage date				
Monthly payment				
Annual interest rate				
Life insured	No	No		
	Property 3	Property 4		
Current value				
Adjusted cost base (ACB)				
Cost base of building				
Current CCA				
Annual CCA %				
Mortgage amount				
Mortgage date				
Monthly payment				
Annual interest rate				
Life insured	No	No		

# Corporate Planning Information

Corporate Debts		Notes	
	Debt 1	Debt 2	
Amount borrowed	_____	_____	_____
Date borrowed	_____	_____	_____
Monthly payment	_____	_____	_____
Annual interest rate	_____	_____	_____
Life insured	No	No	_____
	Debt 3	Debt 4	_____
Amount borrowed	_____	_____	_____
Date borrowed	_____	_____	_____
Monthly payment	_____	_____	_____
Annual interest rate	_____	_____	_____
Life insured	No	No	_____
	Loan 1	Loan 2	_____
Amount loaned	_____	_____	_____
Date loaned	_____	_____	_____
Monthly payment	_____	_____	_____
Annual interest rate	_____	_____	_____
Life insured	No	No	_____
	Loan 3	Loan 4	_____
Amount loaned	_____	_____	_____
Date loaned	_____	_____	_____
Monthly payment	_____	_____	_____
Annual interest rate	_____	_____	_____
Life insured	No	No	_____
	Client	Spouse	_____
Face amount	_____	_____	_____
Cash value	_____	_____	_____
Annual premiums	_____	_____	_____
# Of years to pay	_____	_____	_____
	First death	Last death	_____
Face amount	_____	_____	_____
Cash value	_____	_____	_____
Annual premiums	_____	_____	_____
# Of years to pay	_____	_____	_____